

The Client must provide Pre-construction Information (PCI) as soon as is practicable to every designer and contractor appointed (or being considered) to the project.

Pre-construction Information – is information in the client’s possession or which is reasonably obtainable by or on behalf of the client, which is relevant to the construction work and is of an appropriate level of detail and proportionate to the risks involved, including— (a) information about— (i) the project; (ii) planning and management of the project; (iii) health and safety hazards, including design and construction hazards and how they will be addressed; and (b) information in any existing health and safety file.

PCI should be gathered and added to as the design process progresses and reflect new information about the risks to health or safety and how they should be managed. Preliminary information gathered at the start of the project is unlikely to be sufficient

THE PROJECT

*Has the client prepared a project brief?
If so, attach a copy or state where held*

What are the key dates of the construction phase?

Is there any other information regarding the project which should be included in the PCI?

PLANNING AND MANAGEMENT OF THE PROJECT

What resources and time are being allocated to each stage of the project?

What are the arrangements to ensure there is cooperation between duty holders and that the work is coordinated?

Is there any other information regarding the project planning and management which should be included in the PCI?

HEALTH AND SAFETY HAZARDS

*What are design and construction health or safety hazards (of the site)?
e.g. asbestos as revealed by surveys, location of existing services etc.*

How they will these hazards be addressed?

*Are there any other matters relating to design and construction health or safety hazards which should be included in the PCI?
e.g. structural drawings*

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INFORMATION IN ANY EXISTING H&S FILE

Is there an existing H&S file prepared under the CDM Regulations (1994, 2007 or 2015)?

If so, attach a copy or state where it can be seen

What relevant information is in the existing health and safety file which should be included in the PCI?

OTHER INFORMATION

Is there any other information which should be included in the PCI?

FURTHER GUIDANCE

- *CDM 2015 HSE Legal Guide L153 Appendix 2 Pre-construction information*
- *CDM 2015 CITB Industry Guidance for Clients Para 3.3 and Annex B*
- *CDM 2015 CITB Industry Guidance for Principal Designers*